

My Job Search Plan

1. Name of Industry (Education, Call Center, Accounting, Sales, etc.)

2. Type of company I want to work for (small, large, clinic, family-owned, government?)

3. Physical location of job (near Wilkes-Barre, in PA, out of state, etc.)

4. Where are these jobs typically advertised? (Company web site, newspaper, online, in person, etc.)

5. List 5 companies that I would want to work for

1. _____

2. _____

3. _____

4. _____

5. _____

6. When will I begin searching for a job?

7. What is my plan of attack for finding a job in my major? (List steps in detail)

a. _____

b. _____

c. _____

d. _____