

Name: Luzerne County Community College Board of Trustees Board Meeting

Date: September 24, 2015

Time: 6:15 P.M.

Location: Luzerne County Community College, Dining Room, Educational Conference Center, Nanticoke PA

AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
1. Roll Call	Present: Joan Blewitt, Ph.D.; Elaine Cook, R.N., J.D.; Brian D. Gill; Erin K. Keating; Carmen F. Magistro, Board Chair; John R. Serafin, Secretary; Margaret Steele; Joseph Van Jura, Esq.; Susan Unvarsky, Vice Chair; Barry H. Williams, J.D., C.P.A., and Richard Goldberg, Esq., College Solicitor. Excused: John Bryan; Francis Curry; Lynn M. Distasio; Paul Halesey; and David James Usavage	
	<i>Carmen F. Magistro., Board Chair, reported that an Executive Session of the Board of Trustees was held, prior to the start of the Board meeting, to discuss personnel, litigation and contractual issues.</i>	
2.Public Comment	Carmen F. Magistro, Board Chair, opened the floor for public comment.	No action required.
3. Approval of August 26, 2015, Board Minutes	Carmen F. Magistro, Board Chair, recommended approval of the August 26, 2015 Board minutes.	Approved. Motion made by Joan Blewitt, Ph.D.; seconded by Elaine Cook, R.N., J.D. Vote was all "yes". Motion carried.
4.Approval of September 24, 2015 Board Agenda	Barry H. Williams, J.D., C.P.A., Board Chair, recommended approval of the September 24, 2015 Board agenda.	Approved. Motion made by Brian D. Gill; seconded by Elaine Cook, R.N., J.D. Vote was all "yes". Motion carried.

AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
<p>5. Report of Officers and Agents</p> <ul style="list-style-type: none">○ President’s Report <ul style="list-style-type: none">○ Student Representative Report	<p>President Leary stated, in consultation with Board Chair Magistro, he would commence with presentation of the new strategic plan. The presentation will take place at the October 28, 2015 Board meeting.</p> <p>President Leary stated it was his honor to introduce the new Student Representative to the Board for 2015-2016, Mr. Curtis Bates. Curtis is a second year General Studies student at Luzerne County Community College. He is Vice President of Phi Theta Kappa and member of the Student Government Association. While in High School Curtis participated in the Early College program, earning 20 credits prior to graduating from high school. Curtis’s plans to transfer to Maritime College in New York for a degree in Marine Engineering.</p> <p>Curtis Bates stated it is an honor to serve as the student representative to the Board of Trustees, noting it will be a great experience for him and it is his hope he will learn from this experience.</p> <p>On behalf of the Board of Trustees, Board Chair Magistro welcomed Curtis Bates to the Board of Trustees.</p>	
<p>6. Report/Action of the Executive Committee</p> <p>6A. Letter of Support / Memorandum of Understanding Student Housing</p>	<p>6A. Recommend the Luzerne County Community College approve the letter of support and memorandum of understanding for student housing.</p>	<p>6A. Approved. Motion made by John R. Serafin, Secretary; seconded by Joan Blewitt, Ph.D.</p> <p>Vote was nine (9) “yes” and one (1) “no” vote submitted by Elaine Cook, R.N., J.D. Motion carried.</p>

AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
6B. Recommend Approval of Additional Services Related to Facilities Master Plan	6B. Recommend that the Luzerne County Community College Board of Trustees approve the request for additional services related to the Facilities Master Plan for option 1 in the amount of \$35,800 to MKSD Architects.	6B. Approved. Motion made by Joan Blewitt, Ph.D.; seconded by Joseph Van Jura, Esq. Vote was all "yes". Motion carried.
7. Report/Action of the Academic Committee	7. No report.	7. N/A
8. Report/Action of the Finance Committee	8. No report.	8. N/A
9. Report/Action of the Human Resources Committee	9. No report.	9. N/A
<u>Informational Items</u>		
1.Unfinished Business of Previous Meeting	1. No report.	1. No action required.
2.Informational Report of the Executive Committee	2. No report.	2. No action required.
3.Informational Report of the Human Resources Committee	3. N/A	3. No action required.
4. Communications	4. N/A	4.No action required.
5.Adjournment		Motion made Barry H. Williams, J.D., C.P.A., seconded by Elaine Cook, R.N., J.D.. Vote was all "yes". Motion carried.