

Aud

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

Audit, Finance, & Facilities Committee Meeting

President's Conference Room, Campus Center

Tuesday, December 3rd, 2024

5:30PM

Membership:

Joseph Esposito, Committee Chair

Robert Bertoni, Vice Chair

Megan Kennedy, Esq.

Dr. William V. Lewis

Joseph F. Long, Board Secretary

Anthony Seiwell

Susan E. Unvarsky

Join Zoom Meeting <https://us06web.zoom.us/j/95437346256?pwd=Uzh2UDZhNXZqc0czRTM2dRT1VJQT09>

Meeting ID: 954 3734 6256

Passcode: 348641

Dial +1 646 558 8656

AGENDA

1. Approval – October 2024 Minutes Joseph Esposito, Committee Chair
2. Audit Report Shawn Strauss, Maher Duessel
3. Treasurer's Report Andrea Gibbons, Interim Designee Finance
4. **Recommend Approvals:**
 - A. RFP Property and Liability Insurance Len Olzinski, Director of Purchasing
 - B. RFP Workers Compensation Insurance Len Olzinski
 - C. Bid for Respiratory Lab Renovation Natalie Staron, Finance Division Administrator
 - D. Bid for Gym Bleacher Replacement Natalie Staron
5. Log of Contracts & Agreements Natalie Staron
6. **Informational Items:**
 - A. Summary of Payments Erin Herman, Director of Accounting
 - B. PSBT Investments Erin Herman
 - C. PSBT Banking Change Erin Herman
 - D. Student Sponsorship Agreement for Non-Profit Entities Erin Herman
 - E. CDL Contract Agreement Sue Spry, Associate VP Academic Affairs
 - F. Capital Projects Update Natalie Staron

Next Meeting: Monday, February 3rd, 2025, at 5:30PM